



# Palli Daridro Bimochon Foundation (PDBF)

Head Office : House No. 05, Avenue No. 03, Haji Road, Rupnagar C/A  
Mirpur-2, Dhaka-1216, Bangladesh



Ref: 47.66.0000.010.38.0355.16-1401

Date: 20/03/2019

**Subject: Training courses on "Project Analysis" at the Egyptian International centre for Agriculture (EICA), Dokki, Egypt 1st Apr to 15<sup>th</sup> June, 2019.**

The undersigned is directed to convey the sanction of deputation of Md. Jakir Hossain, Senior Assistant Director, Communication Department, Palli Daridro Bimochon Foundation (PDBF) Dhaka, Bangladesh for participating in Training Course on 'Project Analysis' at the Egyptian International centre for Agriculture (EICA), Dokki, Egypt 1st Apr to 15<sup>th</sup> June, 2019 (excluding transit period).

2. The teams and conditions of deputation will be as follows:
  - a) During the period of deputation he will be treated as on duty.
  - b) He will draw his pay and allowances in local currency. No part of it shall be incurred in foreign currency.
  - c) All expenses regarding his stay abroad including both ways air fair will be borne by AARDO.
  - d) He will not be allowed to extend his stay abroad beyond the approved deputation period.
  - e) On return from program he will instantly report for duty and submit a report to the competent authority reading his participation.
3. This order is issued with the approval of the competent authority which vide RDCD's memo no: 47.00.0000.031.25.217.18.461; Date: 11 March, 2019.

  
(Madan Mohan Saha)

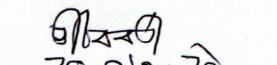
Managing Director (In-charge)  
Palli Daridro Bimochon Foundation (PDBF)  
Email: pdbfmd@gmail.com  
Phone: +8801711404676

Ref: 47.66.0000.010.38.0355.16-1401

Date: 20/03/2019

**Copy forwarded for kind information and necessary action to:**

1. Principal Secretary of the Honorable prime Minister, Prime Minister's office, Dhaka, Bangladesh
2. Senior Secretary/Secretary, M/O Public Administration/Foreign Affairs/Home Affairs/Economic Relation Division/Rural Development & Co-operative Division, Bangladesh Secretariat, Dhaka, Bangladesh.
3. His Excellency, the Ambassador of the Arab Republic of Egypt in Dhaka, Bangladesh.
4. His Excellency, the Ambassador of the People's Republic of Bangladesh in Egypt.
5. Director General, Department of Immigration & Passports, Dhaka, Bangladesh.
6. Director, Human Resource & Development, Palli Daridro Bimochon Foundation (PDBF), Head Office, Dhaka, Bangladesh.
7. Immigration & Custom Authority, Hazrat Shahjalal International Airport, Dhaka, Bangladesh.
8. Md. Jakir Hossain, Senior Assistant Director, Communication Department, Palli Daridro Bimochon Foundation (PDBF), Dhaka.
9. PDBF Website.
10. Office copy.

  
(Shipra Chakraborty)

Joint Director  
Human Resource Management